

GUIDELINE – REGISTRAR RURAL PRACTICE INTERVIEW SUPPORT

Purpose

General Practice Training Queensland (GPTQ) recognise the need to support and encourage registrars to consider rural practices and explore rural communities during the early stages of their quest to find a suitable training practice. This guideline describes the reimbursements available to both general and rural pathway GPTQ Registrars who travel to attend interviews in rural practices/facilities within the GPTQ footprint.

Scope

This guideline applies to all GPTQ registrars enrolled in the Australian General Practice Training Program who wish to interview for employment/training placement in any of the identified areas listed below. The support entitles the registrar and their spouse/partner to one night's accommodation and meals (see terms and conditions) to attend interviews with training practices/facilities in known rural areas of workforce need.

Currently those areas are Kingaroy, Murgon, Cherbourg, Chinchilla, Tara, Goondiwindi and Inglewood. There may be scope to widen these areas as we become aware of practice requirements/capacity over the coming months.

Terms and Conditions

1. Reimbursement support is for registrar and spouse/partner (2 people). Additional family members may be included but require pre approval. Please contact ruraladmin@gptq.qld.gov.au should you require consideration for family to attend.
2. Registrars must provide evidence of accommodation (receipt), meal expenses (receipt), kilometric/vehicle allowance (calculated within claim form) and interview/practice meeting (letter or confirmation email from practice to registrar advising of the scheduled meeting).
3. Approval of reimbursement is conditional upon GPTQ's review of evidence provided.
4. Reimbursement allocations are capped at:
 - a. Evening Meal/Dinner \$35 per person
 - b. Breakfast \$16.50 per person
 - c. Lunch \$25 per person
 - d. Accommodation \$300 per room
 - e. Kilometric/Vehicle \$0.72c per kilometre
5. Claim and evidence must be submitted within 21 days of travel/interview
6. Registrars seeking interview reimbursements/support in more than one rural community may be eligible for support more than once. Please contact ruraladmin@gptq.qld.edu.au in all instances after the first claim for prior approval.

How to Claim

1. Complete the [Registrar Rural Practice Interview form](#) within 21 days of travel using this
2. Upload all evidence for accommodation, meals and any other prior approved reimbursements
3. Electronic claim and evidence form will be automatically forwarded to the appropriate person at GPTQ for approval and processing.

Review History

REVISED	REASON
03/05/2022	Initial release